This space for office use only Comm Date Test Results

NEBRASKA SECRETARY OF STATE

Business Services Division: Notary

1445 K St., 1301 State Capitol Bldg. P. O. Box 95104 * Lincoln, NE 68509

www.sos.ne.gov

INITIAL APPLICATION FOR NOTARY COMMISSION

Please type or print legibly in black ink. Applications will be rejected for incomplete responses.

APPLICANT INFORMATION				
Last Name First			M.I.	Date
Home Address				
Street Address		Apartment/Unit #		
PO Box (if any)				
City State			Zip	
Home Phone	E-mail Address (optional)			
Business Address (Required for non-resident applicant, optional for resident applicant)				
Company Name				
Street Address				
City	State		Zip	
Work Phone		Extension		
Non-resident applicants must also submit an Evidence of Employment in Nebraska form.				
NOTARY PUBLIC QUALIFICATIONS IN THE STAT	TE OF			
Are you 19 years of age or older? YES NO		 4. Have you previously been commissioned as a Notary Public in the YES NO State of Nebraska? 		
2. Have you been convicted of a felony? YES S	10	5. Has your name changed since your last commission was issued?		YES NO
3. Have you been convicted of a crime involving fraud or dishonesty within the last 5 YES IN years?	5a. If yes, please give previous name:			
3a. If yes, please detail the conviction, the state and the date the crime: (attach additional pages if needed)	6. If you are bilingual, would you allow your name to be placed on a list of YES NO bilingual Notaries?			
	6a. List languages in which you are fluent:			
NOTARIAL OATH				
Your signature below will be used to verify	y your :	signature on other document	ts. You mus	t sign consistently.
State of County of	_			
I,, do solemnly (swear), (affirm) under penalty of perjury, that the answers to all questions on this application are true				
and complete to the best of my knowledge; and I have personally completed the Notary examination based on my knowledge of Nebraska Notary law and without assistance from others; and, I do solemnly (swear) (affirm) that upon appointment, I will support the Constitution and laws of the United States and the State of Nebraska, and I will faithfully discharge the duties of Notary Public in and for the State of Nebraska according to the best of my ability.				
X				
Applicant's Signature Subscribed and (sworn) (affirmed) before me : this day of, 20 (Month) (Year)				

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INITIAL APPLICATION FOR NOTARY COMMISSION INSTRUCTIONS

APPLICANT INFORMATION:

<u>Name:</u> You <u>**MUST**</u> provide your Last Name, First Name and Middle Initial. If you do not have a Middle Initial, please write or type "none" in the Middle Initial field.

<u>Date:</u> Please include the date you are completing the application.

<u>Home Address</u>: Your home <u>street address</u> is required. If you use a P.O. Box, you may include the P.O. Box in addition to your street address.

<u>Business Address:</u> If you are a non-resident applicant, your business address is required and you must complete this section in its entirety. If you are a Nebraska resident, this section is optional, but if provided, this information will be used to contact you.

Non-resident applicants must also complete and submit an Evidence of Employment in Nebraska form.

NOTARY PUBLIC QUALIFICATIONS IN THE STATE OF NEBRASKA:

All questions in this section must be answered. Please read each question carefully and clearly mark the appropriate box.

NOTARIAL OATH:

Do Not Complete this section until you are in the presence of a Notary. You must sign in the presence of a Notary. The Notary will complete the state and county information, date, sign, and impress their seal. PLEASE NOTE: You may not Notarize your own signature.

The signature you place on this application is the signature you must use when Notarizing documents. You must be consistent. Your signature on the application will be used to verify your signature if a complaint is ever filed against you or if a document you notarize must be certified for use in another country.

If you have any questions completing the application, please contact the Notary department at: <u>sos.notary@nebraska.gov</u> or (402) 471-2558